

## General Guidelines for Students and Parents

### **Code of Conduct & Behaviour**

- **Respectful Behaviour:** Students must show respect to teachers, school staff, peers, and school property at all times.
- **Bullying Policy:** The school maintains a zero-tolerance policy for bullying, discrimination, ragging, or cyberbullying.
- **Language:** Students must use appropriate, polite, and inclusive language within the school premises and on school transport.
- **Classroom Discipline:** Students must not disrupt lessons and should follow their teacher's instructions promptly.

### **Attendance & Punctuality**

- **Punctual Arrival:** Students must arrive at school at least 10 minutes before the morning assembly/bell.
- **Leave Requests:** Any absence must be supported by a written leave application or a medical certificate from parents.
- **Minimum Attendance:** A minimum of 75% attendance is mandatory to be eligible for final examinations.
- **Bunking Classes:** Leaving the school premises or skipping classes without written permission from the Principal is strictly prohibited.

### **Uniform & Personal Grooming**

- **Proper Uniform:** Students must wear the prescribed school uniform neatly, ironed, and with polished shoes every day.

- **Identity Cards:** Wearing the school ID card is mandatory at all times during school hours and school events.
- **Personal Hygiene:** Hair must be kept neat and groomed. Long hair must be tied back appropriately.
- **Accessories:** Flashy jewellery, expensive watches, makeup, and nail polish are not permitted.

### **Prohibited Items & Gadgets**

- **Electronic Devices:** Mobile phones, smartwatches, tablets, and gaming consoles are strictly banned unless explicitly requested by a teacher for a classroom activity.
- **Valuables:** Carrying large amounts of cash or expensive personal items is discouraged; the school is not responsible for their loss.
- **Hazardous Objects:** Sharp objects, matches, crackers, or any hazardous materials are strictly forbidden on campus.

### **School Bus Facility Policy**

- **Early Arrival:** Students must reach their designated bus stops at least 5 minutes before the scheduled pickup time.
- **No Waiting:** The bus will not wait for latecomers to ensure all students reach school on time.